

FOMU ZA KUOMBA USAJILI WA CHAMA CHA KIJAMII
(CIVIL SOCIETY APPLICATION FORMS)

Note: All forms to be submitted before the Registrar must be signed by two (2) office bearers and in duplicate.

THE UNITED REPUBLIC OF TANZANIA

MINISTRY OF HOME AFFAIRS

FORM S.A.1



The Societies (Application for Registration) Rules
(Rule 4 (1))

APPLICATION FOR REGISTRATION

Application is hereby made for the registration under the Societies Act of

*

.....

(Hereinafter called 'the Society')

1. The Office of the society is situated at.....
2. The postal address of the society.....
3. The objects of the society are.....

4. We annex here to marked 'A' two true copies of the constitution and rules of the Society.

5. We annex here to marked 'B' a form of statement of particulars which we have Completed to the best of our knowledge, information and belief.

Signature.....Designation.....

Signature.....Designation.....

***State name of society**

**THE UNITED REPUBLIC OF TANZANIA
MINISTRY OF HOME AFFAIRS**



FORM S.A.2

**The Societies (Application for Registration) Rules, 1954
(Rule 4 (1))**

**STATEMENT OF PARTICULARS TO SUPPORT AN APPLICATION FOR
REGISTRATION**

All the following questions must be answered before an application will be considered

Name of society

1. Is the society a branch, affiliated to or connected with any other organization or group either within or without Tanzania? If so, give full particulars of such other bodies.
2. Is membership of the society restricted to any and if so to what class or classes of person?
3. What is the present number of members of the society?
4. When was the society formed?
5. In what district or districts of Tanzania does the society carry on its activities?
6. Has the society any interest in land? If so, give details, where possible by reference to registration?
7. What are the titles of the office – bearers (if any) of the society and who are present holders? For what term do they hold Office?

Signature.....

Designation.....

Signature.....

Designation.....

**THE UNITED REPUBLIC OF TANZANIA
MINISTRY OF HOME AFFAIRS**

FORM S.A. 6



**The Societies Rules
(Rule 4)
NOTICE OF CHANGE OFFICE – BEARERS**

Name of society

.....

1. The following persons have ceased to be office-bearers of the above society:-

Full Names	Designations	Date of cessation
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2. The following are the present office – bearers of the above society:-

Full Names	Designations	Date of appointment
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**Signatures and Designations of
Two Office – Bearers.**

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Note – The definition of ‘office bearer’ contained in the Societies Act, is as follows:-

‘Office – bearer’ in relation to a society means any person who is the president or vice-president or Chairman or deputy chairman or secretary or treasurer of such society or who is a member of the committee or governing or executive body thereof, who holds in such society of position analogous to any of those mentioned above.

THE UNITED REPUBLIC OF TANZANIA



THE SOCIETIES RULES, 1954
(RULE 5)

NOTICE OF CHANGE OF REGISTERED OFFICE

Notice is hereby given that the situation of the registered office of the society known as:-

.....
.....

was on the day of20.....

changed from

.....
to

.....
Dated this.....day of20.....

Signature and Designations of two Office-Bearers

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.....
.....

GP Dsm.

THE UNITED REPUBLIC OF TANZANIA



THE SOCIETIES RULES, 1954
(RULE 5)

NOTICE OF CHANGE OF POSTAL ADDRESS

Notice is hereby given that the Postal address of the society known as:-.....

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was on the day of20.....

changed from

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to

.....

Dated this.....day of20.....

Signature and Designations of two Office-Bearers

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.....

GP Dsm.

**THE UNITED REPUBLIC OF TANZANIA
MINISTRY OF HOME AFFAIRS**

Form SA. 9



**The Societies Rules
(Rule 7 (2))**

**APPLICATION FOR PERMISSION TO CHANGE THE
NAME OF A SOCIETY**

Application is hereby made for permission to change the name of the society known as

.....

.....

to

The reason(s) why this change is desired is (are)

.....

.....

Dated thisday of20....

Signatures and Designations of two
Office-bearers

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**THE UNITED REPUBLIC OF TANZANIA
MINISTRY OF HOME AFFAIRS**

FORM SA. 10



**The Societies Rules
(Rule 7 (2))**

**APPLICATION FOR PERMISSION TO CHANGE THE CONSTITUTION
OF A REGISTERED SOCIETY.**

Application is hereby made for permission to change the Constitution of the Society known
as.....

.....
in the following respects, that is to say :

.....
The reason why these changes are desired is

.....
Dated this.....day of20..

Signature and Designations of two Offices –
Bearers:

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**THE UNITED REPUBLIC OF TANZANIA
MINISTRY OF HOME AFFAIRS**

FORM S.A 11



NOTICE OF CHANGE OF NAME

Notice is hereby given that the society formerly known as.....

.....

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has changed its name to.....

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Dated this.....day of.....20.....

Signatures and Designations of two
Office-bearers

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G P Dsm 18686/6-86//2m

**THE UNITED REPUBLIC OF TANZANIA
MINISTRY OF HOME AFFAIRS**



**The Societies Rules
(Rule 8)**

NOTICE OF CHANGE OF CONSTITUTION

Notice is hereby given that the society known as.....

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Has changed its constitution in the following respects, that is to say:

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Dated this.....day of20....

Signatures and Designations of two
Office-bearers

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G P Dsm_____Tanzania